

Madison College



Policy #2512

Legal Services

Policy number	2512
Original issuance date	
Last revision date	2/20/2024
Next review date	
Responsible office(s)	Finance and Administration
Keywords	legal advice; college representation

POLICY PURPOSE

Defines who may seek legal advice on behalf of the Madison College District.

SCOPE

DEFINITIONS

POLICY STATEMENT

The President of Madison Area Technical College District (the “District”), and only those persons authorized by the President, may seek legal advice on behalf of the District. Legal counsel matters generally include:

- Board policies, procedures and governance issues
- Labor contracts
- Employment law and Human Resources matters
- Real estate matters such as leases and easements
- Student code of conduct matters
- Potential litigation
- Contracts for public works and construction projects, and other goods and services
- Financial legal services, such as bond counsel and disclosure counsel

The District may, in its sole discretion, solicit Requests for Proposals (RFPs) for legal services, and shall enter into contracts for such services by an annual letter of engagement.

LINKS TO STATE/FEDERAL REGULATIONS

SUPPORTING DOCUMENTS

RELATED POLICIES

REVISIONS

1/20/2026..... Formatted to ensure highest level of accessibility